



DUE TO EFFORTS TO CONTAIN THE SPREAD OF COVID-19 AND GIVEN THE DECLARATIONS BY THE GOVERNOR AND THE MAYOR OF STATES OF EMERGENCY IN NEW YORK STATE AND NEW YORK CITY, THE SCA IS UNABLE TO ACCEPT SERVICE BY PERSONAL DELIVERY OF LEGAL DOCUMENTS.

- **TO FILE A NOTICE OF CLAIM OR OTHER PROCESS AGAINST THE SCA, THE PREFERRED METHOD IS TO SERVE YOUR DOCUMENTS ELECTRONICALLY AT SERVICEOFPROCESS@NYCSCA.ORG OR YOU MAY SERVE THEM BY REGISTERED OR CERTIFIED MAIL. PLEASE SEND THESE DOCUMENTS TO THE ATTENTION OF THE CORPORATE SECRETARY.**
- **TO FILE A LIEN, THE PREFERRED METHOD IS TO SERVE YOUR DOCUMENT(S) ELECTRONICALLY AT LIENS@NYCSCA.ORG OR YOU MAY SERVE THEM BY REGISTERED OR CERTIFIED MAIL. PLEASE SEND THESE DOCUMENTS TO THE ATTENTION OF THE CORPORATE SECRETARY.**