



MEMORANDUM from
Dominick DeAngelis
Vice President, Architecture & Engineering
Tuesday, March 31, 2020

NOTICE TO ALL SCA DESIGN COUNTERPARTS

Your firm is in receipt of this notice because it is pre-qualified to perform, and may currently be performing, design or design-related services for the New York City School Construction Authority (“SCA”). Further to the memorandum distributed yesterday by Steven Lawitts, Executive Vice President of the SCA, all non-essential construction projects of the SCA, are being placed on “pause” until further notice. This “pause” also includes, among other things, support for SCA current and future construction projects including but not limited to design. Therefore, you are hereby directed to cease any and all design work immediately.

Given the uncertainty of the working environment right now, our quickest and most efficient way to disseminate information in this regard going forward will be via the SCA’s website www.nycsca.org or via mass distributions such as this. Please continue to monitor both the website and your email regularly.

Please contact your Design Project Manager with any questions with regard to your specific projects:

Emad Asaad	EASAAD@nycsca.org	(718) 752-5655
Eddie Chu	ECHU@nycsca.org	(718) 752-5524
William Dong	WDONG@nycsca.org	(718) 472-8797
Ashraf Elias	AELIAS@nycsca.org	(718) 472-8225
Bernard Forte	BFORTE@nycsca.org	(718) 472-8530
Roman Goik	RGOIK@nycsca.org	(718) 472-8638

Dominick DeAngelis, VP of Architecture & Engineering (DDEANGELIS@nycsca.org; (718) 472-8710) is also available for questions and concerns.

Please note that many other areas of the SCA are operational. Our staff are teleworking and are able to maintain current workflows from home in all regards. As such, please continue to transact business remotely, in accordance with your contract terms, while complying with all applicable laws, rules and regulations. This includes monitoring your pre-qualification status and providing services that support SCA operations remotely.

All firms must continue to comply with the guidance and directives for maintaining a clean and safe work environment issued by the New York State Department of Health and the Centers for Disease Control and Prevention.

For additional questions our Contracts Hotline (718-472-8230), our Business Development Hotline (718-472-8899), and our Pre-Qualification Hotline (718-472-8777) are fully staffed. We appreciate the work that our hundreds of contractors, consultants and vendors perform under these unprecedented conditions.