



NOTICE OF DIRECTION TO CONTRACTORS - CONSTRUCTION CESSATION

Your firm is in receipt of this notice because it is currently performing work under one or more active contract(s) with the New York City School Construction Authority ("SCA"). Further to the memorandum distributed earlier today by Steven Lawitts, Executive Vice President of the SCA, all non-essential construction projects of the SCA, other than Emergency projects, are to be placed on "pause" until further notice, pursuant to Executive Order 202.6, and the guidance issued by Empire State Development entitled "Guidance for Determining Whether a Business Enterprise is Subject to a Workforce Reduction Under Recent Executive Orders" (<https://esd.ny.gov/guidance-executive-order-2026>) as amended by Executive Order 202.8, for as long as such Executive Order or amended Executive Orders are in effect.

As your firm is currently in construction on an active SCA job site **you are hereby directed to reach out to your CM or SCA Project Officer and to stop work and commence temporary shut down of your job site immediately.** The SCA is directing that your job site be shut down as quickly as possible while complying with all applicable DOB/OSHA and SCA Safety Manual requirements. Contractors must secure on site or, if not possible, remove all materials and equipment in connection with this temporary shut down. All sites shall maintain a security presence in accordance with the respective Contract Phasing Exhibit. If any additional security is required for your project(s) you will receive an additional Notice of Direction from the SCA. All firms must continue to comply with the guidance and directives for maintaining a clean and safe work environment issued by the New York State Department of Health and the Centers for Disease Control and Prevention. **The SCA will continue to process payments and will be available for open dialogue during this time.**

If you have a question about your contract in general, please reach out to Stacey Tyson, Senior Director of Contract Administration and Contractor Qualification, via email (styson@nycsca.org). Please put CONTRACT QUESTION in the subject line so that we can address or route your questions more quickly. Stacey is also reachable via phone at 718-472-8234, but email is preferred. **For questions with regard to your specific project please reach out to your respective CPO as soon as possible:**

BROOKLYN - Colin Albert: calbert@nycsca.org; 718-472-8095
MANHATTAN - Sridhar Dulipeta-Rama: sdulipeta-rama@nycsca.org; 718-472-8858
STATEN ISLAND - Dean Johanson: djohanson@nycsca.org; 718-472-8387
BRONX - Robert Murphy: rmurphy@nycsca.org; 718-752-5681
QUEENS - Joseph Scalisi: jscalisi@nycsca.org; 718-472-8603

Gordon Tung, VP of Construction Management (gtung@nycsca.org; 718-472-8685) is also available for questions and concerns.

For additional questions our Contracts Hotline (718-472-8230), our Business Development Hotline (718-472-8899), and our Pre-Qualification Hotline (718-472-8777) are fully staffed. We appreciate the work that our hundreds of contractors, consultants and vendors perform under these unprecedented conditions.

Very truly yours,

Gordon Tung
VP of Construction Management