

Attachment G
Direct Replacement Procedure and Certification Letter

Direct Replacement Procedure

Project Description

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Reason(s) (Check that apply)

Emergency	
Appliance/Unit Cannot be Disinfected Due to Potential Damage from Disinfectant	

Plumbing Scope for Direct Replacement

Plumbing Component	No.	Type (Description)(more than one type, list each)
Fixtures		
Fittings		
Appliances		

Contractor Certifications

	Initials/Date
The Contractor confirms the following:	
Direct replacement work will be performed only after obtaining written approval from the IEH	
IEH was provided a letter indicating the use of disinfectant in the fixture could cause potential damage to the appliances	
New fixtures, fittings and appliances are in factory-wrapped packaging before installation	
All work will be conducted in strict accordance with the Direct Replacement procedures as per Section 3.11.	
A Direct Replacement Certification Letter will be provided to IEH upon completion	
New fixtures, fittings and/or appliances will not be placed in service without IEH's written approval	

The following attachments have been included:

Contractors Letterhead
Attachment G
Direct Replacement Procedure and Certification Letter

Date

Mr. Chad Ondrusek
Senior Director, Industrial and Environmental Hygiene
Division
New York City School Construction Authority
30-30 Thomson Avenue
Long Island City, NY 11101
Re: Direct Replacement of Fixtures and Appliances
School name/Building ID
School Address

Dear Mr. Ondrusek,

This letter certifies that we utilized the SCA Direct Replacement procedure for the installation of 12 fixtures at the above referenced school. We also employed the Direct Replacement procedure for two appliances due to the potential damage that could be caused by the disinfectant. The fixtures and/or appliances were:

1. Delivered to the school in new condition with in-intact factory-wrapped packaging;
2. Maintained/stored in a clean area prior to installation and the piping was flushed to remove any residual entrained sediment or debris;
3. Removed from the factory wrapped-packaging at the location of the installation and immediately installed in accordance with all applicable codes and regulations;
4. Installed using clean tools, free of deleterious material; and
5. Handled by the plumbers in a sanitary manner to avoid potential contamination.

Following installation, the water valves were opened to confirm proper operation and water flow.

Print Name of Certified Plumber

Signature of Certified Plumber