

CAMP CIC for POs

Creating a CIC

1. Click Apps → Click CIC → Click New
2. Select LLW → Enter Subject Name → Select the Reason Code → Enter CIC Description and → Enter Justification for CIC and → Select Location
3. Enter the Drawing Number → Enter the Detail Number and → Enter Spec Section
4. Select the Cost Effect and → Enter the Estimated Cost
5. Select the Time Effect
6. Add supporting documents in References section → Click Save/Close
7. Click Initiate Issue → Click Start Processing → Enter the Estimate line item in the “Items” section → Save/Close
8. Return to CIC and Click on Submit