

CAMP NCR for AEs

Start NCR

1. Click Apps → Click NCR → Click New
2. Add Subject, Description, Spec Section, Drawing Reference and other requested fields → Click Save / Close
3. Click Submit

Concurring NCR

1. Click Apps → Click NCR → Select the NCR OR Tasks → Select the NCR task
2. In Concurrence Section, Click Concur → Click Accept

Acceptance of NCR

1. Click Apps → Click NCR → Select the NCR OR Tasks → Select the NCR task
2. In NCR Acceptance Section, Check Accepted → Add PIN Signature → Click Complete

CAMP NCR for GCs

Corrective Action

1. Click Apps → Click NCR → Select the NCR OR Tasks → Select the NCR task
2. In Corrective Action Section, Enter COA Description and Proposed Completion Date → Click Submit

Implementation

1. Click Apps → Click NCR → Select the NCR OR Tasks → Select the NCR task
2. In Implementation Section, Enter Work Completed Date → Click Submit