



New York City
School Construction Authority

DAILY SIGNATURE LOG UPLOAD CERTIFICATION

TO: SCA Project Officer _____
(Project Officers Name)

FROM: _____
(General Contractor Name & Address)

RE: SCA Contract # _____ Solicitation # _____
Project/School: _____
Address: _____
Corresponding to Request For Payment # (RFP) _____ Dated: _____
RFP Time Period: From _____ to _____

I _____ hereby certify that the complete and correct **original SCA Daily Signature Logs for the Contractor and its Subcontractor(s)** for the above referenced job and time period have been uploaded into the LCMS database. Original of all uploaded Daily Signature Logs are to be available for inspection.

Officer's Signature **Date**
(Only an OFFICER of the Contractor may sign)

A copy of this completed form must be included with all request for payment documents.